

IOWA VERTICAL INFRASTRUCTURE ADVISORY COMMITTEE

**June 2nd, 2011
Meeting Minutes**

The Governor's Vertical Infrastructure Advisory Committee held a teleconference, hosted out of the Architectural and Engineering Services Conference Room, Facilities Management Center, Capitol Complex, in Des Moines, Iowa.

Call to Order and Roll Call

Scott Norvell called the meeting to order at 10:08, at which time there was no quorum. Subsequently, a quorum was formed. Those who participated at the site or by conference call are the following:

Tara Barney, Vertical Infrastructure Committee Member (teleconference, joined at 10:15)
Mary Krier, Vertical Infrastructure Committee Member (teleconference, joined at 10:25)
Eve Palmer, Vertical Infrastructure Committee Member (teleconference)
Scott Norvell, Vertical Infrastructure Committee Member (teleconference)

Mark Blazek, Dept. of Administrative Services
Mickel Edwards, Dept. of Corrections
Stephen Hasenour, Dept. of Human Services, Independence Mental Health Institute (teleconference)
Dean Ibsen, Dept. of Administrative Services, General Services Enterprise
Mirela Jusic, Dept. of Administrative Services
Steve LeClere, Dept. of Corrections, Anamosa State Penitentiary
Jennifer Moehlmann, Dept. of Administrative Services, General Services Enterprise

The following committee members were absent:

Tom Nichols, Vertical Infrastructure Committee Member (excused)
Gary Benshoof, Vertical Infrastructure Committee Member (excused)
Dan Prymek, Vertical Infrastructure Committee Member

Questions and Comments from Committee Members

There were no questions or comments.

Approval of Meeting Minutes

Approval of minutes was tabled.

Old Business

No old business.

Staff Reports

No staffing reports.

Ratification of Funding Adjustments

No funding adjustments.

Discussion and Prioritization of FY2012 Major Maintenance Requests

Dean Ibsen reviewed the draft rankings he had developed, and explained the logic used to categorize and sort the projects. He said that without an identified funding amount and with the possibility that major maintenance money could ultimately be used for major maintenance he had concluded that spending a lot of time on ranking these projects at this time was not a good use of time. He suggested that it may be more beneficial to review each project with the agencies and either document or develop a short term plan of action. If alternative operational procedures are necessary, those steps should be taken. If routine maintenance funds could address some aspects of a particular project, routine maintenance funds could be

applied to those components. He also suggested that if DAS is authorized to use major maintenance funds for routine maintenance work, then consideration should be given to allocating those funds to specific routine maintenance actions related to the projects on this list rather than distributing the funds on a square foot basis, as has been done in the past.

Scott Norvell said legislators and agencies need to know that the public could be at risk with some of these conditions. He suggested we need to set the life safety issues as the highest priority and rank the projects accordingly. He asked if the committee should write a letter to the fiscal powers that be, informing them of these risks. He said timing is critical.

Eve Palmer agreed that we should take any opportunity we have get the needs out there.

Mary Krier and Tara Barney agreed we need to be on record stating there are unmet needs out there.

Dean said the committee has not in the past sent any letters to the legislature, since they report to the Governor. He said in the past there have been communications with the Governor's office as major maintenance projects are reviewed, but all formal communications have been by way of the committee's annual report to the Governor. He said he would help draft a letter to the legislature if the DAS administration concurred.

Scott Norvell moved that the committee send a strongly worded letter to the legislature, asking them to take another look at the budget for infrastructure projects. Dean Ibsen said he would review this proposal with DAS administration, and draft the letter for Scott's signature if the DAS administration is supportive. He said he would describe the need to develop an alternative plan for addressing these needs if there is no funding.

Motion carried by consensus.

Dean suggested that we ask agency representatives for further comments on their project requests.

Mickel Edwards said DOC would like to complete several projects that have been on the list for a number of years, including the Mitchellville fire panel project, which has been a life safety issue since 2005, and the Anamosa waste water project.

He said they have tried to scale down the Luster Heights well project to meet their worst case needs. He said they are faced with ongoing operational costs and the possibility of a shut-down of a 90=bed facility. He is expecting a letter from DNR shortly, calling for some kind of corrective action. He said \$60 to \$70,000 would probably address the DNR violation.

He said they are trying to move forward with the fire escape project at Anamosa. He said DOC has tried to work through the Vertical Infrastructure major maintenance funding project, but if the fire escape project cannot move forward this year, they will need to ask for a specific capital request.

Dean asked Mickel to respond further to Director Carroll's question at the last meeting about major maintenance requests for work at Mitchellville and Fort Madison that are not part of the capital appropriations for those projects. He explained that major maintenance funds had been allocated to these projects when the capital requests were developed. Subsequently, the FY2009 major maintenance allocation of \$40 million was de-appropriated to address needs from the 2008 floods, so these projects lost their funding and the capital funding was already in place.

Stephen Hasenour commented on the Witte Roof at the Independence Mental Health Institute. The project design is nearing completion. He thinks it could come in at under \$600 k or could be phased, or they could continue to patch. He said that patients are moved out of areas with leaks, but it is a challenge to work around the problems.

Dean said he would start discussing alternatives with agency representatives about developing interim plans for unfunded projects. He also said he would try to further refine the rankings, trying to identify the most critical parts of the most critical projects.

Other Business

No other business.

The next meeting is scheduled for June 16 and this can be a strategic planning meeting. Dean said he's send out some planning documents in advance for the committee to consider.

Adjourn

Eve Palmer moved to adjourn the meeting at 10:53. Mary Krier seconded. Motion carried.

Prepared by Dean Ibsen